|  |  |
| --- | --- |
| A blue text on a black background  AI-generated content may be incorrect. | Giles Campus Testing CenterMailing Address:131 Community College Dr. Spartanburg, SC 29303 (864) 592-4966 |
|  |  |

# SCC Student Request for Testing Offsite Fall\_\_\_\_\_\_\_\_\_Spring\_\_\_\_\_\_\_\_Summer\_\_\_\_\_\_\_\_

## Applicant Information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full Name: |  |  |  | Date: |  |
|  | Last | First | M.I. |  |  |
| Phone: |  | SCCEmail |   |

|  |  |
| --- | --- |
|  Instructor(s) |  Course # # of Tests Permission (Y/N) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Have you ever tested offsite before? If yes, explain \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| Offsite College |  | Email |  |
| Contact person |  | Phone |  |
| Address |  |
|  |  |  |  |

Additional comments:

## Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I have read the online instructions for testing offsite at <https://www.sccsc.edu/students/success-programs/testing-center/offsite/>

I also understand I am responsible for any fees incurred for testing offsite.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  | Date: |  |

**Office Use Only**

**Proctor Contract Sent\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_ Instructor Emailed\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_**

 **Date Initials Date Initials**

 **Proctor Contract Rec’d\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_ Student Emailed\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_**

 **Date Initials Date Initials**