

[student id], [student first name] [student last name]

Dear [student first name],

You are eligible for assistance from the Higher Education Emergency Relief Fund III (HEERF III) under the American Rescue Plan Act of 2021 (ARP). These funds were disbursed to all students who met the conditions below.

- Was enrolled as a regular curriculum student during the 2022 summer term
- Had an expected Estimated Family Contribution (EFC) of zero from their Free Application for Federal Student Aid
- Received a Pell Grant disbursement for the 2022 summer term

The HEERF III funds were placed on your student account on 07/15/2022. Checks and direct deposits will be issued within the next 5-10 business days. The disbursement amount was based on the number of credit hours you were enrolled in and a per credit hour payment rate. Your disbursement information is listed below.

2022 Summer Credit Hours: [2022 summer credit hours]

HEERF III Per Credit Hour Rate: [HEERF per credit hour award rate]

HEERF III Award Amount: [2022 summer HEERF award]

For additional information concerning HEERF III, please see the FAQ located at [HEERF III FAQ](#)

You will receive these funds in either a direct deposit or a physical paper check. If you receive a paper check, you **MUST** cash the check within 30 days. The check will stale date at the end of 30 days and will **NOT** be reissued. Funds from uncashed checks will be disbursed to other students. Please cash your check as soon as you receive it, so you don't end up losing out on these funds. If you know you are not going to be able to cash the check within the 30 days, please contact the Business Office immediately so other arrangements can be made.

Below is the address we have on record for you. If this address is not correct you can change your address by going to your student portal. In the top right corner, you will see a person symbol with your name by it. Click on your name and then click on User Profile. Then click on Add New Address. Enter your correct address and click on the Add Address at the bottom. This will go to Student Records, and they will change your address the next business day. If you are unable to do this through your student portal, you can stop by Student Records, and they can help you correct your address. If you know you have not signed up for direct deposit at the college, you should also contact the Business Office at (864)592-4661. Let them know you have just corrected your address and you are expecting a HEERF check.

[student street address]

[student city], [student state] [student zip code]

Financial Aid Staff

Financial Aid Office
Spartanburg Community College
(864) 592-4810 | FA_Questions@sccsc.edu

RE: HEERF III Disbursement 2022SU
[student school email address]