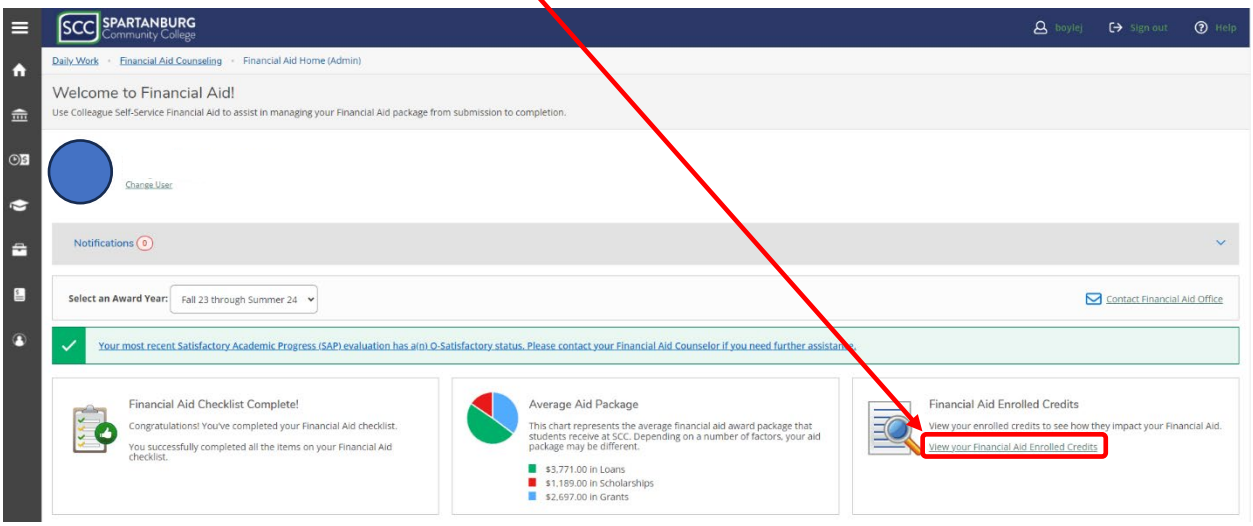
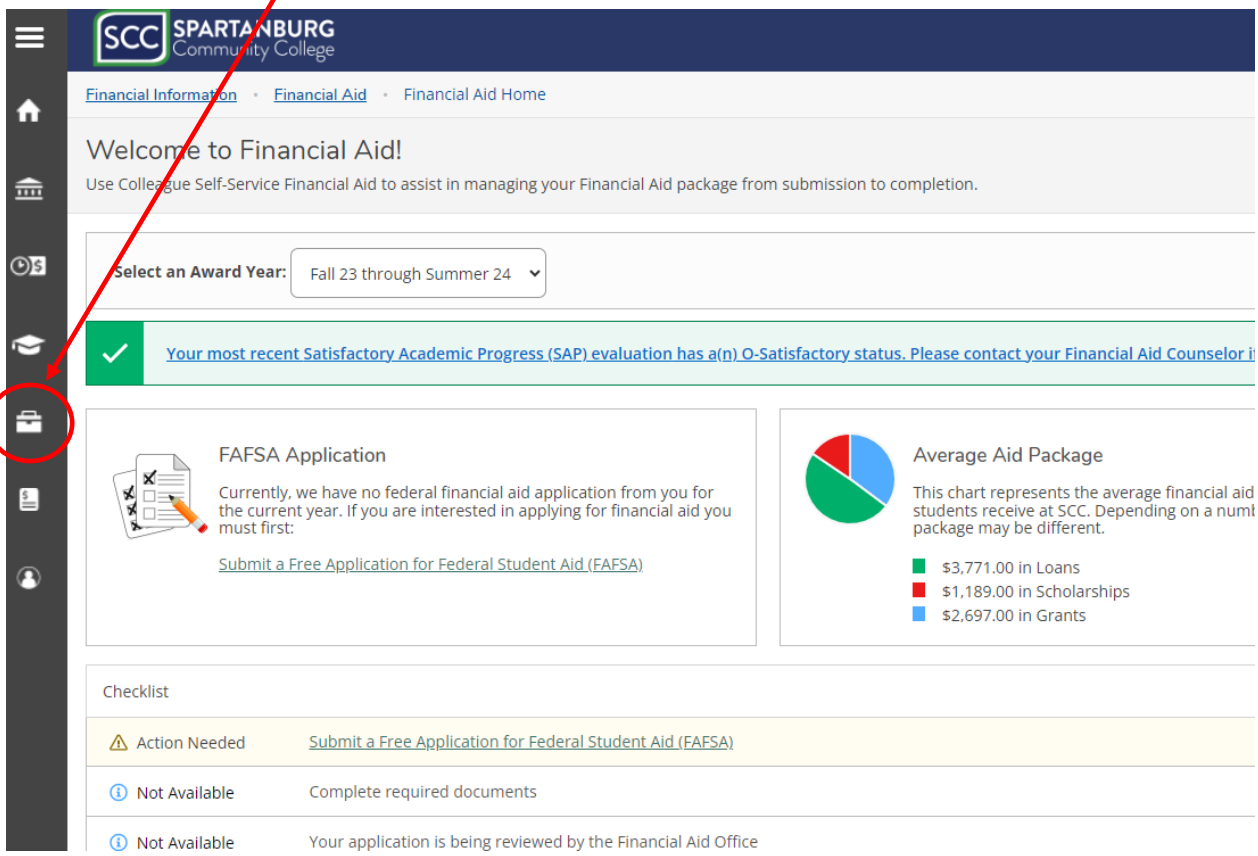
Instructions for Finding Unapplied Courses

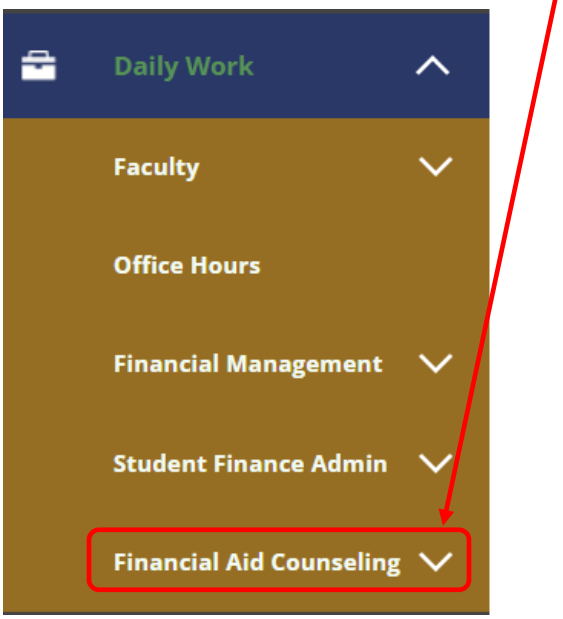
Click on View your Financial Aid Enrolled Credits, if the Financial Aid Enrolled Credit box appears on the financial aid section of your portal. Go to the bottom of these instructions so see how to read the enrollment chart.



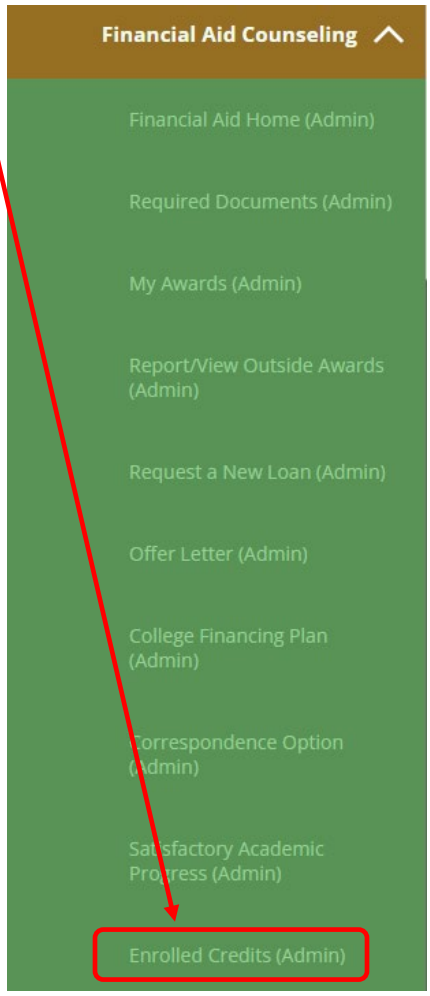
If the Financial Aid Enrolled Credits box does not appear on the financial aid section of your portal page, then click on the Daily Work icon.



From the dropdown menu click on the down arrow next to Financial Aid Counseling



From the next dropdown menu click on Enrolled Credits



This will take you to a screen that shows the classes you are enrolled in for the term selected (Spring 2024 in the screen shot below).

Fall 2023 | Spring 2024 — Current Program: AA.H-VEC

Course Name	Course Section	Course Term	Enrolled Credits	Financial Aid Credits	Title IV Credits	Direct Loan Credits
Interpersonal Communications **SPC-209**	A01	2024SP	3.00	3.00	3.00	3.00
3-D Design **ART-122**	A02H	2024SP	3.00	3.00	3.00	3.00
Fund. of Acting **THE-105**	A01	2024SP	3.00	3.00	3.00	3.00
Intro to Humanities **HSS-101**	A02	2024SP	3.00	3.00	0.00	0.00
Intro to Early Childhood **ECD-101**	A01	2024SP	0.00	0.00	0.00	0.00
Deaf History and Culture **ASL-220**	A01H	2024SP	0.00	0.00	0.00	0.00

Current Program: this is the program in which you are currently enrolled. Make sure this is the correct program you are in because the evaluation of your courses is based on this major.

Course Name: provides the name of the course and the course code.

Course Section: this is a code that provides the college with additional information about the course.

Course Term: the term the course is being taken in

Enrolled Credits: the number of credit hours the course provides towards your total enrollment.

Financial Aid Credits: the number of credit hours that are eligible to be included in your enrollment status for State financial aid.

Title IV Credits: the number of credit hours that are eligible to be included in your enrollment status for Federal financial aid (Pell Grant, SEOG, and FWS) and the Live to Chase Initiative (LCI).

Direct Loan Credits: the number of credit hours that are eligible to be included in your enrollment status for Federal Direst Student Loans.

In the example screen shot above note the facts listed below:

1. ECD-101 and ASL-220 show zero in all the credit columns. These two courses were dropped prior to the beginning of the term and therefore do not contribute any credit hours towards the student's enrollment status.
2. HSS-101 shows 3.00 in the Financial Aid Credits column, but zero in Title IV Credits and Direct Loan Credits. This means the course will be counted in the student enrollment status for State financial aid but will not be counted in the student's enrollment status for Federal financial aid or LCI. This course is considered an "unapplied credit" for Federal aid and LCI because it is not required or is not needed to graduate from the student's current program listed in the upper right corner (AA.H-VEC in this example).
3. SPC-209, ART-122, and THE-105 have credits listed in all the credit columns and will count in the enrollment status for State aid, Federal aid, and LCI.
4. The student in the example would receive State aid based on 12 credit hours (full-time). Their Federal aid and LCI would be disbursed based on 9 credit hours (3/4-time). If this student were looking for a full-time disbursement of their Federal aid and LCI, they would need to reconsider the HSS-101 course and look for another course that is needed to graduate from their current program of study.