Guide to My SCC Portal

Welcome to SCC!

MySCC Portal is your gateway to all SCC online tools and SCC's Office 365 Suite of apps. Register for classes, manage your financial information, access assignments, correspond with your teacher, grades, email, OneDrive, and much more.

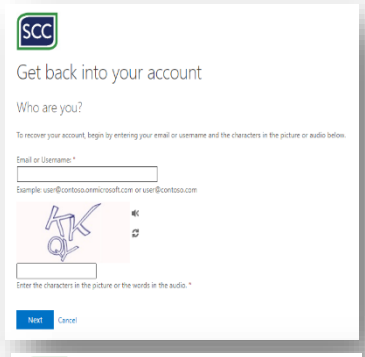
What's my SCC Username and Password?

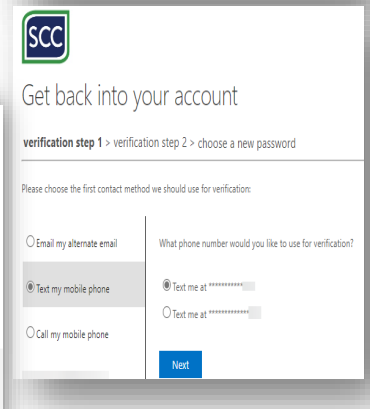
Before you attempt to login to the MySCC Portal for the first time, you will need to set up a unique password only you will know. The initial password is generated by our system and is unknown. When you apply as a student or you are hired as an employee of SCC, you provide alternate contact information to use as verification in the password reset process. If you have any problems with this please call the IT Helpdesk.

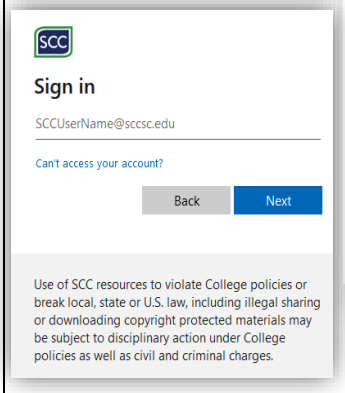
1. First, check the back of your Picture ID card or click on the **Find Your Username** from the SCC website.
2. The Link to **Find Your Username** and **Manage Your Password** is below the MySCC Portal button on the www.sccsc.edu/portal page.

How to Setup or Reset your Password!

1. Click on "Manage Your Password "
2. Enter in your full college email address and enter the CAPTCHA code below.
3. Click Next.
4. Choose the contact method for verification (Alternate email, Alternate phone -Text or call)



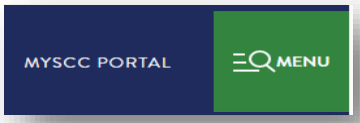




The Ellucian Go App and SCC Wi-Fi use only your web ID and password for login purposes.

Log in to MySCC Portal

1. Go to https://www.sccsc.edu
2. Click on the **MySCC Portal** link at the top of the page.



3. Click on the **MySCC portal Login Button**

4. Log-in with your full SCC Email Address and password (SCCUsername@sccsc.edu)

How do I change my Alternate Contact Info?

If you can login to MySCC Portal, you don't need us!

1. Click on "Student Self-Service"

2. Select "User Options"
3. Update Email Address & Phone Numbers
4. Click "Confirm"

Problem with your verification?

1. Call or Go to Student Records and update your phone number.
2. Email ITSupport@sccsc.edu (send a picture ID and new number)
3. Contact the IT Helpdesk to update your phone number.

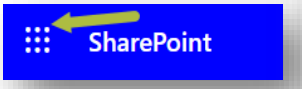
Not able to login to SCCOnline

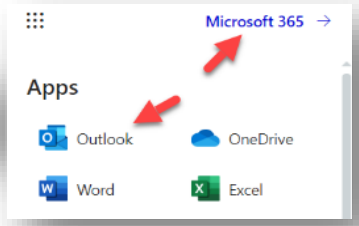
1. Contact SCCOnline
   a. *Email scconline@sccsc.edu*
   b. *Call SCCOnline support at 864-592-4961*
   c. *Toll Free at 888-364-9080*
   d. After-Hours/Weekends/Holidays call 877-325-7778.

Accessing Email from the MySCC Portal

1. Login to MySCC Portal
2. Click on the App Launcher **icon** from the top left corner.
3. Click on the "**Outlook**" tile.

You're in!!





The Portal includes Everything!!

Remember that your SCC Username and password will allow you to login to:

- -Your Office 365 Email and OneDrive
- -D2L (Desire2Learn)
- And many more…

Still need Help!

Ledbetter Building	Evans Academic Center	L. Hoke Parris Bldg.	Tyger River Bldg.
(Suite 110)	Downtown Campus	Cherokee Campus	Tyger River Campus
Giles Campus	1st Floor Room 180	Room 210	Room 326
Helpdesk / IT Support			
(864) 592-4682			

Spartanburg Community College
Information Technologies
107 Community College Drive
Spartanburg, SC 29303
864-592-4682 Toll Free 877-722-2754 Email ITSupport@sccsc.edu
Monday –Thursdays 7:30am to 9:00pm
Fridays 7:30am to 1:30pm