



## **The Spartanburg County Commission for Technical and Community Education Minutes**

**Date: Monday, June 16, 2025, 4:33 PM**

**Location: Dr. Benjamin Snoddy Boardroom**

### ***Attendees:***

Chairman Keller, Vice Chairman Bell, Commissioner Fowler, Commissioner Anderson, Commissioner Smith, Commissioner Hamrick, Dr. Mikota, Mr. Burroughs, Ms. Hughes, Mrs. Walker, Mr. Aughinbaugh, Ms. James, Commissioner Sarratt, Commissioner Powell-Baker, Dr. Williams, Secretary Hill, Commissioner King

### ***Absent:***

Commissioner Kennedy, Mrs. Harris, Dr. Obi, Commissioner O'Neill, Commissioner Radford, Mrs. Painter

### **Call to Order**

Chairman Keller called the meeting to order at 4:33pm.

### **Approval of Previous Minutes**

Chairman Keller presented the May 19, 2025, meeting minutes, which previously had been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, Chairman Keller asked for a motion to approve the minutes as written.

Motion: Commissioner Anderson

Second: Commissioner Bell

Vote: All in favor

### **Project Status Report**

Mr. Burroughs presented the approved projects at the Giles Campus. Discussed were the approved budgets, expenses as of May 31, 2025, start and expected completion dates, and status of the projects.

Chairman Keller asked for a motion to approve the Project Status Report.

Motion: Commissioner King

Second: Commissioner Fowler

Vote: All in favor

## **President's Report**

### **Presentation by Dr. Michael Mikota, President**

Dr. Mikota discussed highlights of the achievements and challenges faced by the College, including its significant growth in budget and student enrollment over the past five years, rising from \$38 million to \$73 million and serving over 10,000 students annually. Key topics include the importance of financial resources, state funding disparities, and operational efficiency. The institution has implemented new systems to better track and manage costs and revenues while addressing challenges like outdated technology and increased personnel costs. Collaborative efforts with local counties and state entities are emphasized for continued growth and economic impact. The college also showcases regional success compared to other institutions, with plans for further optimization of resources and operations.

The floor was opened for questions, none were put forth. Chairman Keller asked for a motion to approve the President's Report.

Motion: Commissioner Hill

Second: Commissioner Sarratt

Vote: All in favor

## **Commission Self-Evaluation Survey Results**

### **Presentation by Dr. Jenny Williams, Chief Accreditation Officer**

Dr. Jenny Williams presented the results of the self-evaluation survey conducted among the commissioners to assess their effectiveness. No questions were raised following the presentation.

Chairman Keller thanked Dr. Williams for the report.

## **Financial Report**

### **Presentation by Ms. Melissa Hughes, Director, Finance**

Ms. Hughes provided a detailed financial report, outlining revenues and expenses as of May 31, 2025. The total revenue amounted to \$70,157,281, reflecting a 104% achievement of the budgeted amount, while total expenses were \$57,163,060, indicating an expenditure rate of 85%. The financial report was accepted without objections.

Commissioner Powell-Baker questioned where the Continuing Education revenue primarily comes from. Ms. Hughes responded that this revenue primarily comes from workforce/continuing education programs. Commissioner Powell-Baker inquired about the extent of industry-sponsored or industry-supported customized training programs. Mr. Burroughs responded that a good portion of this revenue source is funded by contract training SCC does for BMW. Chairman Keller questioned where Ms. Hughes saw the curriculum revenue landing with a month left to go in the budget cycle. Ms. Hughes feels there will be no additional revenue collected for the curriculum. Commissioner King questioned whether any of the revenues would increase during the last month. Ms. Hughes responded that there should be additional revenue from continuing education, auxiliary, local government investment pool as well as from the county. Commissioner King asked what rate of return SCC was receiving from the local government investment pool. Mr. Burroughs responded that it is in the 4.5% range. Mr. Burroughs commented that when Ms. Hughes goes over the Year End Transfer report the expectation of revenues for the next month will be clear. Commissioner Powell-Baker inquired about SCC's perspective on the expected duration of the BMW trend in Continuing Education. Dr. Mikota responded that workforce had been restructured so that there are other contracts SCC has that can be expanded. SCC is partnering with more companies than ever with plans to continue that growth over the next years.

The floor was opened for additional questions/comments. None were put forth.

Chairman Keller asked for a motion to approve the Financial Report.

Motion: Commissioner Fowler

Second: Commissioner Anderson

Vote: All in favor

## **Curriculum Revenue Report**

### **Presentation by Ms. Melissa Hughes, Director, Finance**

The Curriculum Revenue Report is typically discussed in the Executive Finance Meeting. This meeting was not held this month, so the Curriculum Revenue Report was presented to the Commission. The curriculum revenue, which shows in detail the amount of curriculum tuition received based on the various fees that are charged to the students, also shows the bad debt, as well as what was written off this fiscal year and what has been collected.

Chairman Keller thanked Ms. Hughes for the information presented and opened the floor to questions. None were put forth.

## **FY 24-25 Balance Sheet**

### **Presentation by Ms. Melissa Hughes, Director, Finance**

Ms. Hughes also introduced a new balance sheet reflecting the college's financial position, clarifying terms related to inflows and outflows, and pension liabilities for Commission King.

The floor was opened for questions; none were put forth.

Chairman Keller asked for a motion to approve the Curriculum Report and the FY 24-25 Balance Sheet.

Motion: Commissioner Bell

Second: Commissioner Sarratt

Vote: All in favor

### **FY 24-25 Year End Transfer**

#### **Presentation by Ms. Melissa Hughes, Director, Finance**

The FY 24-25 Year-End Transfer was discussed and approved unanimously.

Of the \$5M overage, the Commission approved \$1.5M to be transferred to the Board Designated Fund to support the FY26 Live to Chase Initiative. The remaining overage, up to \$3.5M, will be transferred to the plant fund with the stipulation that the transfer does not cause the Operational Budget to close the fiscal year with a deficit.

The floor was opened for questions; none were put forth. Chairman Keller asked for a motion to approve the FY 24-25 Year End Transfer.

Motion: Commissioner King

Second: Commissioner Hill

Vote: All in favor

### **FY 24-25 Budget Recommendations**

#### **Presentation by Mr. Ethan Burroughs, VP, Finance**

The FY 24-25 Budget Recommendations for the upcoming fiscal year were discussed and approved and unanimously accepted.

The Commission approved the FY2026 budget as presented. Spartanburg Community College will be increasing tuition by 2%. Program and lab fees will increase to \$50 per semester for general programs, and to \$100 per semester for Industrial Technology and Health Science programs. Welding program or lab fees will remain unchanged at \$120 per semester.

The floor was opened for questions; none were put forth. Chairman Keller asked for a motion to approve the FY 24-25 Budget Recommendations.

Motion: Commissioner Sarratt

Second: Commissioner Bell

Vote: All in favor

## **Announcements**

### **Presentation by Mr. Tracy Keller, Chairman**

The meeting concluded with announcements of Campus Events.

## **Adjournment**

Chairman Keller asked for a motion to Adjourn the meeting.

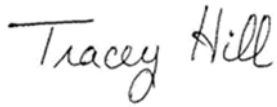
Motion: Commissioner Fowler

Second: Commissioner Anderson

Vote: All in favor

Meeting adjourned at 5:38 pm.

### **Respectfully submitted by:**

A handwritten signature in cursive script that reads "Tracey Hill". The signature is written in dark ink and is positioned above the printed name of the signatory.

Mrs. Tracey Hill, Secretary