

WELCOME to Spartanburg Community College and the Best Start Program

YOU are about to **begin** an exciting adventure filled with opportunities for **growth** and **discovery**.

Your registration for this term will be completed by an SCC staff member. To help you **succeed** and ensure that you're ready to **start** your classes, we've listed important **information** below...

Q. What do I need to do before classes start?

A. Pay your **tuition** and fees

Get your **student ID** (see additional information regarding student ID's on the back of this page)

Pick-up a **parking decal** (see additional information regarding parking decals on the back of this page)

Buy your **books**

Know where your class(es) are and review the handout on important dates

Make a copy of your **schedule** to bring with you on your first day of class

Q. Where and how do I pay my tuition and fees?

A. SCC accepts cash, first party checks, money orders, cashier checks and most credit cards. You can pay at the **Business Office**, located in room 220 in the Ledbetter Building on the central campus. Office hours are **Monday - Tuesday, 7:30 a.m. – 6:00 p.m., Wednesday - Thursday, 7:30 a.m. - 5:00 p.m. and Friday 7:30 a.m. – 1:30 p.m.** You can also pay using a credit or debit card **online** via WebAdvisor, by **telephone** at (864) 592-4661 and in the administrative offices at the Cherokee County Campus and Tyger River Campus.

SCC offers a tuition-only **payment plan** that requires a \$30 non-refundable handling fee and the first payment in advance before the scheduled delete date listed in registration literature/ announcements or at the start of class. *When you applied to SCC, you received a brochure with additional information about the Tuition Payment Plan. Contact the Business Office with questions.*

Lottery Tuition Assistance is available for qualifying students (contact your SCC Counselor about the Lottery Tuition Assistance FAFSA Waiver Form).

You can access information about your student account via WebAdvisor under the Financial Information sections.

We're glad you're here!



SPARTANBURG
COMMUNITY
COLLEGE

Q. How do I access my account information?

A. The **SCC Portal** links you to all aspects of campus life including academic and financial information. A link to the SCC Portal is on the SCC web site at **www.sccsc.edu**. Log-in to the portal using the ID number that is printed on the back of your student ID card. The first time you log-in, your password will be the last six digits of your social security number. You can refer to the **Registration Guide** for more information or contact the College's **IT Department** at www.sccsc.edu or call (864) 592-4682.

Q. Where do I get my student ID?

A. Get your **student ID** in the SCC **Admissions Center**, located in room 184 in the Terhune Student Services Building and in the administrative offices at the Cherokee County Campus and Tyger River Campus. You must bring a **receipt** of your tuition payment or your account statement summary and a **photo ID** to get your student ID.

Q. Where do I get my parking decal?

A. After paying your tuition, you can get your **parking decal** in the SCC **Business Office**, located in room 220 in the Ledbetter Building on the central campus and in the administrative offices at the Cherokee County Campus and Tyger River Campus. Refer to the *SCC Planner and Handbook* for specific parking rules or contact the SCC Campus Police at 592-4911.

Q. Where do I buy my books?

A. You can buy books and course materials at the Book Inn, the college **bookstore**, located on the ground floor of the Terhune Student Services Building or order books online at **www.sccsc.edu/bookinn**. Operating hours are **Monday - Thursday, 9:00 a.m. – 6:00 p.m. and Friday, 9:00 a.m. – 1:00 p.m.** and may vary during registration. *During advertised registration periods, books may be purchased at all SCC campus locations.*

Q. Where do I go for my classes?

A. Classes are held at either an **SCC campus** location or another **designated location**. Check your **class schedule** for the location, building, room number, time and dates of your class. Look at the **SCC campus map(s)** for campus directions.

Q. How do I print a copy of my schedule?

A. To print your class schedule, log-in to SCC Portal and select **"My Class Schedule"** under the section for Academic Profile in WebAdvisor. The records office in the Terhune Student Services Building or your advisor can also print a copy of your schedule.